



Bob Coomber
Interim Chief Executive

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

www.plymouth.gov.uk/democracy

Date: 12 June 2012

Please ask for: Katey Johns, Democratic Support Officer
T: 01752 307815 E: katey.johns@plymouth.gov.uk

CUSTOMERS AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

Date: Wednesday 20 June 2012
Time: 4 pm
Venue: Council House, Next to the Civic Centre

Members:

Councillor Tuffin, Chair

Councillor Michael Leaves, Vice-Chair

Councillors Philippa Davey, Martin Leaves, Ricketts, Jordan, Jarvis, Haydon, Damarell, Casey and Ball.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Bob Coomber
Interim Chief Executive

CUSTOMERS AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. CHAIR AND VICE CHAIR

To note the appointment of Chair and Vice-Chair for the municipal year as agreed at the Annual General Meeting on 18 May 2012.

2. APOLOGIES

To receive apologies for non-attendance submitted by panel members.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

4. MINUTES

(Pages 1 - 10)

The Panel will be asked to confirm the minutes of the meeting held on 12 March 2012.

5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. TERMS OF REFERENCE

(Pages 11 - 12)

To consider the panel's terms of reference, as submitted in draft, with a view to making recommendations to the Overview and Scrutiny Management Board.

7. OVERVIEW OF SERVICE PRIORITIES

The Panel will receive an overview of service priorities from the Directors of Place, People and Corporate Services and the relevant Cabinet Members.

8. APPOINTMENT OF CO-OPTED REPRESENTATIVES

To consider the appointment of co-opted representatives.

9. DRAFT WORK PROGRAMME 2012/13

(Pages 13 - 14)

The panel will consider its draft work programme for 2012/13.

10. FUTURE DATES AND TIMES OF MEETINGS

The panel will be asked to note the dates of future meetings for the municipal year 2012/13. All meetings will commence at 4 pm –

Wednesday 18 July 2012
Wednesday 12 September 2012
Wednesday 7 November 2012
Wednesday 6 February 2013
Wednesday 3 April 2013

11. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.